



## PINEWOOD GYMNASTICS CLUB

### CONCERNS PROCEDURE

Pinewood Gymnastics Club is committed to ensuring that those working with children and vulnerable adults adopt best practice to ensure the health, safety and welfare of the participants and staff.

The club will endeavour to promote the highest standards of care for all members, staff and officials by:

adopting the BG Health, Safety and Welfare guidelines.

We are always keen to talk with parents about progress and they should feel free to communicate any concerns through the following channels.

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#### **Step 1**

Talk to the coach leading the class or squad concerned

#### **Step 2**

You or the lead coach may wish to refer the concern to the senior / head coach in the room

#### **Step 3**

If the concern cannot be resolved it should be referred **in writing** to:  
Pinewood Gym Club Committee via the Club Welfare Officers:

Mrs Gill Pelizzari & Mrs Carol Murray

#### **Step 4**

If the concern cannot be resolved it should be referred on as follows.

Refer up to British Gymnastics

Staff are always willing to listen and answer question. Please make an appointment or find an appropriate time to pose questions and raise concerns either before or after coaching so that you can receive undivided attention. However, it is very important that the proper process is followed.